

Schilling-Douglas School of Hair Design

Admissions Policy

Admissions Requirements

All applications will be reviewed by the school to determine the applicant's ability to benefit from and ability to meet/perform all requirements of the training program. The decision to approve an applicant for admittance rests solely with the school and an applicant may be denied admittance if the school determines that the applicant is not a good candidate for its program.

Cosmetology, Barbering Esthetics and Nail Technology Programs: All applicants must possess a High School Diploma or a recognized equivalent and must be 16 years of age or over. No person under the age of 16 can be considered for enrollment. Home school diplomas may be considered for admittance under certain conditions. Documentation must be provided.

Teacher Training I or II Program: All applicants must possess a current, valid Cosmetology, Barber, Esthetics or Nail Technology license issued from the State of Delaware and a High School Diploma or recognized equivalent. Documentation of a current license and High School transcript must be provided for admittance.

Shaving Program: All applicants must possess a High School Diploma or a recognized equivalent and must be over 16 years of age or over. No person under the age of 16 can be considered for enrollment. Home school diplomas may be considered for admittance under certain conditions. Applicants must also have either a valid Delaware cosmetology license or a valid Delaware cosmetology instructor license for admittance into this program. Documentation must be provided.

Forms of Acceptable Documentation

High School Transcript or GED*

An official U.S. High School Transcript or official GED, a certificate demonstrating that the student has passed a state authorized examination that the state recognizes as the equivalent of a high school diploma. Transcript must show high school completion.

- If your education is obtained outside of the U.S. or its Territory it must be evaluated by a credential evaluation service to determine if your education is equivalent to a U.S. High School Diploma. Agencies that provide credentialing must be a member of the National Association of Credential Evaluation Services, NACES and are listed on www.naces.org. The applicant is responsible for providing documentation to the school from the credentialing service to document U.S High School diploma equivalency.

Home School Transcript/Completion Credential*

Has completed a home school program that is equivalent to high school level.

A home school transcript is acceptable for admittance only if the secondary school education was in a home school that state law treats as a home or private school. All home-schooled applicants and must provide the school a copy of their official transcript. If the state the applicant was home schooled in issues a secondary school completion credential for home schooling, he/she must obtain and provide this credential to the school to be eligible for enrollment.

Proof of Age

Including but not limited to; birth certificate, driver license, government issued identification, passport, birth registration.

Licensure

A copy of a valid Delaware license issued by the Delaware Division of Professional Regulation or a printout validating licensure from the Delaware Division of Professional Regulation website.

*All documents must be verified by the school's admissions department for validity. Validity of these documents will be determined by the school through its Validation of High School Diploma Policy. Should these documents be found invalid or unverifiable by the school, the applicant will be deemed ineligible for admittance.

Transfer students: please see **transfer policy** for additional admission requirements.

Schilling-Douglas School of Hair Design does not recruit students enrolled or actively attending a similar program at another school.

It is the policy of the Schilling-Douglas School of Hair Design that no person or applicant shall be subjected to discrimination on the grounds of race, color, religion, sex, national or ethnic origin, age, handicap or veteran status.

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